



MINUTES
CARLISLE COMMUNITY SCHOOL
Regular Board Meeting, Thursday, July 14, 2016, 6:00 p.m.
Carlisle Community School Board Room

President James called to order the July regular board meeting at 6:00 p.m.

Directors Present: Susan James, President
Jenny Foster, Vice President
Kyle Chambers
Art Hill

Director Absent: John Judisch

Motion by Hill to approve the agenda as amended to include the new hire for elementary counselor because of the timing of the hire. Seconded by Chambers. Motion carried unanimously.

Motion by Foster to approve the minutes of the June 13 regular board meeting. Seconded by Chambers. Motion carried unanimously.

Visitors – No Visitors

Board Communication – No communication

IASB Communication – No communication

A. IA Assessments (Gr. 3-12)

Mr. Amos and Dana Lillis presented the Iowa Assessment test data for students in grades 3-11. The District monitors the growth of each student as well as the average growth for cohort groups. It is the goal of the District for every student to make expected or typical (one year's growth) each year. 55% of the students made the expected growth in reading and 50% in math while 73% of the students made some growth in reading and 79% in math. The test data is compared to other schools in the Heartland AEA. Carlisle is above the Heartland AEA average in reading and math except for grades 3-5. While there has been some improvement in the sub groups of free and reduced lunch and special education there still needs to be more improvement through instruction. The next steps are: 1) special education programming will implement a co-teaching model, 2) reform the transitional IEP process and timeline 3) auditing IEP goals for rigor and relevance, 4) core instruction time for all students and 5) continued refinement of structures and processes for core education programming.

B. Student Attendance (Gr. K-12)

K-12 attendance rates for 2015-2016 were at or above the statewide averages with an overall district-wide rate of 95.77%, compare to state average of 95.5%. Student illness made up 55% of the absences and 8% were due to doctor's appointments. The overall district-wide attendance rate increased 0.26% from last year. If there are attendance issues, the counselors work with the students and their families. Truancy court is a last resort.

A. Approval of High School Project Phase I Finance Plan

Mr. Amos presented two options for financing the high school renovation project. Phase I budget is estimated at \$6,000,000 and Phase II budget is estimated at \$9,000,000. The first option is to use PPEL notes and cash on hand in the PPEL and Sales tax funds for Phase I and then sales tax bonding for

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Phase II. The second option would be to just reverse the order of the funding sources. By going with the first option, there is a greater funding potential for the sales tax bonds if the legislature would extend the sales tax sunset during the upcoming legislative session. Mr. Amos is recommending that the district go with option one.

Motion by Foster to move forward to approve the superintendent's recommendation for the high school project phase I finance plan. Seconded by Hill. Motion carried unanimously.

B. Approval of High School Project Phase I Design & Development Plans

Eric Beron and his team from DLR Group attending the meeting to present. The board had received a detailed plan document prior to the meeting. Eric reviewed what was all included in the project: 1) new boiler plant and chiller plant, 2) new music/band addition/renovation, 3) new ceilings, 4) new lighting, and 5) new fire suppression. Alternates to be bid will be: 1) LED lighting and 2) classroom cooling. The alternate bids would provide more energy efficiency. The next step is to develop a logistics plan for the construction in the high school and how that will affect classrooms. The bid documents will be issued September 1 and bid opening date is September 29. Construction should begin about the middle of October with the anticipated completion date of January, 2018.

Motion by Hill to approve the high school project phase I design and development plans as presented. Seconded by Foster. Motion carried unanimously.

C. Approve Student Handbooks

There were no major policy changes in the student handbooks for the upcoming school year. There are some time changes noted in the handbook for Hartford Upper Elementary and Carlisle Elementary. Also, at Carlisle Elementary, students will have to invite everyone in the class for birthday parties.

Motion by Foster to approve the student handbooks for 2016-2017. Seconded by Chambers. Motion carried unanimously.

D. Approve Vision 2020 Goals

Mr. Amos reviewed the process in developing the Vision 2020 goals which included all district stakeholders. The multi-year strategic plan covers the period from 2016-2020. Each goal has performance indicators which will be progress monitored at the building and district levels. At the end of the school year, the district will report out progress on goals via a district report card. The four goals are: 1) Provide a comprehensive educational experience that prepares students to thrive in their chosen pathway after graduation. 2) Cultivate a positive culture, committed to a safe learning environment, based on mutual respect among all district stakeholders. 3) Promote partnerships with parents and community to extend and enrich learning experiences within and beyond the classroom. 4) All members of the learning community commit to collaborative practices that ensure continuous improvement and progress. The four goals provide students with the most critical competencies to successfully lead in their post-secondary pathway. These competencies are: 1) master core academic content, 2) think critically and solve complex problems, 3) work collaboratively, 4) communicate effectively, 5) learn how to learn and 6) develop academic mindsets.

Motion by Hill to approve the Vision 2020 goals. Seconded by Foster. Motion carried unanimously.

E. Approve Corwin Agreement for Consulting Services

The agreement with Corwin is for Visible Learning Training to be held in August at a cost of \$7,946.40. Motion by Foster to approve the Corwin agreement for consulting services. Seconded by Hill. Motion carried unanimously.



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F. Approve ISFIS GASB 45 Participant Agreement

The agreement with ISFIS is for an actuarial calculation that will satisfy the requirements to measure and disclose other post-employment benefit obligations per GASB 45. This information will be included in the District's financial statements.

Motion by Foster to approve ISFIS GASB 45 participant agreement. Seconded by Chambers. Motion carried unanimously.

G. Appointment of Board Secretary/Treasurer for 2016-2017

Motion by Foster to appoint Jean Flaws as board secretary/treasurer for 2016-2017. Seconded by Hill. Motion carried unanimously.

H. Approve Official Depositories Designation for 2016-2017, Resolution 0716-001

The official depositories designated are Great Western Bank, Peoples Bank, Bankers Trust, ISCAP and ISJIT for a maximum combined deposit amount of \$25,000,000. It was requested to move the approval of the official depositories to the June board meeting instead of July going forward as two of the signers' terms end on June 30.

Motion by Hill to approve the official depositories designation for 2016-2017, resolution 0716-001. Seconded by Foster. Motion carried unanimously.

I. Approve the Official Publications Designation for 2016-2017

The Carlisle Citizen has previously been designated for official publications and it is recommended to designate the Citizen again. The Citizen will be used for all required publications.

Motion by Foster to approve the Carlisle Citizen as the official publications designation for 2016-2017. Seconded by Hill. Motion carried unanimously.

J. Appointment of Level I, Level I Alternate and Level II Investigators for 2016-2017

Motion by Hill to appoint Brandon Eighmy as the Level I investigator, Barb Niemeyer as the Level I alternate investigator and Carlisle Police Department as Level II investigator for 2016-2017. Seconded by Chambers. Motion carried unanimously.

K. Award Milk and Bread Bids for 2016-17

Milk bids were sent to Anderson Erickson and Hiland Dairy. The District only received a bid from Anderson Erickson. The District prefers the firm bid over the escalator bid. The firm bid prices are: Half-pint strawberry skim milk-\$0.2280, Half-pint chocolate skim milk-\$0.2280, half-pint skim milk-\$0.2140, half-pint 1% milk-\$0.2250, 12 oz. skim milk-\$0.76, 12 oz. strawberry skim milk-\$0.76, 12 oz. chocolate skim milk-\$0.76. Bread bids were sent to Bimbo Bakeries as the other previous company's bid letter was undeliverable in the previous year. The bids from Bimbo Bakeries are: white sandwich bread 24 oz.-\$1.84, wheat sandwich bread 24 oz.-\$1.84, 4" hamburger buns 12 ct.-\$1.95, 6" coney buns 16 ct.-\$2.38, hoagie buns 24 ct.-\$4.14 and 53% wholegrain dinner rolls-\$1.72.

Motion by Hill to award the milk bid to Anderson Erickson and the bread bid to Bimbo Bakeries for 2016-2017. Seconded by Foster. Motion carried unanimously.

L. Approval for General Fund to cover Building Trades Fund Negative Balance

The building trades fund will have a negative balance after the purchase of the lot for \$55,090.74.

Motion by Foster to approve the general fund to cover the building trades fund negative balance. Seconded by Hill. Motion carried unanimously.

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M. Resignations for 2016-2017

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|------------------|--|-----------------|
| a. Megan Irey | Instrumental Music Teacher | Step 6 Lane 1 |
| b. Megan Irey | Asst Marching Band | Step 4 Group 7 |
| c. Megan Irey | HS Jazz Band | Step 4 Group 3 |
| d. Megan Irey | Band/MS Musical | Step 4 Group 5 |
| e. Jane Phillips | Elementary Counselor | Step 21 Group 4 |
| f. Ian Hunt | 7 th Gr. Ass't Girls Basketball | Step 1 Group 6 |

Motion by Hill to accept the resignations for 2016-2017. Seconded by Foster. Motion carried unanimously.

M. New Hires for 2016-2017

- | | | |
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| a. Allie Peace | Mentor | |
| b. Katie Schnoor | Mentor | |
| c. Allie Clark | Mentor | |
| d. Barbara Amfah | Mentor | |
| e. Kim Howland | Middle School Jazz Band | Step 4 Group 5 |
| f. Rick Johnston | Mentor | |
| g. Alison Mohr | Mentor | |
| h. Ann Kielkopf | Mentor | |
| i. Kolten Boyer | Hyperstream Coach, .5 FTE | |
| j. Michael Johnson | Custodian, Evening | |
| k. Eric Anderson | Head Varsity Girls Soccer Coach | Step 1 Group 2 |
| l. Sarah McKinney | Instrumental Music Teacher | Step 3 Lane 1 |
| m. Sarah McKinney | Asst Marching Band | Step 0 Group 7 |
| n. Sarah McKinney | HS Jazz Band | Step 0 Group 3 |
| o. Sarah McKinney | Band/MS Musical | Step 0 Group 5 |
| p. Michael Geisler | Interim HS Ass't Principal | |
| q. Beth McClellan | Elementary Guidance Counselor | Step 0 Lane 4 |

Motion by Foster to approve the new hires as presented. Seconded by Chambers. Motion carried unanimously.

Motion by Hill to approve the presentation of bills in the amount of \$629,654.45. Seconded by Foster. Motion carried unanimously.

Motion by Foster to approve the June 2016 financial reports as presented. Seconded by Hill. Motion carried unanimously.

Mr. Amos's Report

*5th Grade Band – The schedule will change so that there is large group band on Friday and small group lessons on Tuesday. This schedule will increase core instruction time but not lose any band time.

*Active Shooter Training (ALICE) – Mr. Amos has been working with the Carlisle Police Dept. to set up training for staff. There will be a 2 ½ hour training for staff on August 19, 8:00 a.m. – 10:30 a.m. Then during September and October, police dept. staff will go to the individual buildings for more training. The Carlisle Police Dept. is also performing a safety audit of all the buildings.

*Raptor System – The Raptor System will be implemented in all the buildings. Visitors will scan their state issued ID (ex. Driver's license) upon entering the building. The scan will do a quick background check and print a badge for the visitor. It can also track volunteer hours.

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*Scotch Ridge Road Tunnel – A tunnel will be constructed that will connect Danamere Farms to a path leading to the middle school. The tunnel will then provide a safe route to school so that students can walk to the middle school and then catch a bus there to get to the elementary/high school campus. Dependent on when the project starts, the construction could impact busing to Danamere Farms.

*Summer Sports – The softball team has advanced to the state tournament and will play July 19 at 1:30 p.m. with a #1 ranking. The baseball team will start their regional tournament with a #6 ranking.

The next Regular Meeting will be August 8, 2016, 6:00 p.m., Carlisle Community School Board Room.

Motion by Hill to adjourn the July regular board meeting. Seconded by Foster. Motion carried unanimously.

Meeting adjourned at 8:53 p.m.

Susan James, Board President

Attest: Jean Flaws, Board Secretary/Treasurer

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These minutes will be presented at the August 8 board meeting for approval.

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